



# APS Benevolent Foundation Ltd

## Annual Report

30 June, 2018

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## **DIRECTORS' REPORT**

The Directors of APS Benevolent Foundation Ltd present their report for the year ended 30 June 2018. The Directors in office at any time during, or since the end of the year are:

<b>Name and Qualifications</b>	<b>Experience and Special Responsibilities</b>
<b>GLEN MILNER</b> , Age 66 Chairman, B.Bus Public Admin, MAICD Appointed as Chairman in November 2017	Company Director Ex-Bureau of Meteorology, Manager 46 years' experience Director of – Australian Public Service Benevolent Society Ltd, and its subsidiaries - APS Financial Planning Pty Ltd, APS Tax, Accounting and Business Services Pty Ltd, APS Savings Ltd and APS Wills and Estates Pty Ltd.
<b>PHIL MASON</b> , Age 59 Director, MAICD, FCPA Resigned in November 2017	City of Yarra, Manager 40 years' experience
<b>PHILIP LAMBOURNE</b> , Age 55 Director, LLB Melb Appointed as an executive Director in February 2013	Director, APS Wills and Estates P/L 31 years' experience
<b>CRAIG WALDEN</b> , Age 55 Director, B.Bus (Acc), MAICD Appointed as an executive Director in February 2013	CEO/Company Secretary, APS Benefits Group Ltd 31 years' experience Director – APS Financial Planning P/L, APS Tax, Accounting and Business Services P/L

### **PRINCIPAL ACTIVITIES AND OBJECTIVES**

The Company's principal activities during the year were:

- To act as Trustee for the APS Benevolent Foundation, a registered charity and deductible gift recipient.

Key performance indicators regularly reviewed by Directors in relation to the Company's performance include:

- growth in donations
- growth in funding charitable projects
- financial and operational performance

### **FINANCIAL RESULTS**

The deficit of the Company for the year after providing for income tax amounted to \$48,288 (2017: a surplus of \$176,522).

### **SUBSEQUENT EVENTS**

There has not been any matter, or circumstances, occurring subsequent to the end of the year that has significantly affected, or may significantly affect, the operations of the Company, the results of those operations, or the state of affairs of the Company in future years.

### **PROCEEDINGS ON BEHALF OF THE COMPANY**

No person has applied for leave of the Court to bring proceedings on behalf of the Company or intervene in any proceedings to which the Company is a party, for the purpose of taking responsibility on behalf of the Company for all or any part of those proceedings. The Company was not a party to any such proceedings during the year.

### **ENVIRONMENTAL ISSUES**

The Company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

### **DIVIDENDS**

The Company did not pay dividends in relation to the year.

### **SIGNIFICANT CHANGES IN STATE OF AFFAIRS**

No significant changes in state of affairs of the Company occurred during the year.

### **OPTIONS AND INDEMNITIES**

No options over member interests in the Company or a controlled entity were granted during or since the end of the year and there were no options outstanding at the date of this report. No indemnities have been given or insurance premiums

paid, except as noted below, during or since the end of the year, for any person who is or has been an officer or auditor of the Company.

**INDEMNIFICATION AND INSURANCE OF OFFICERS AND AUDITORS**

During the year, the Company paid a premium in respect of a contract insuring the directors (as named above) and company secretary of the Company, and all executive officers of the company and of any related body corporate against a liability incurred as such by a director, company secretary, or executive officer to the extent permitted by the *Australian Charities and Not for Profits Commission Act 2012*. The contract of insurance prohibits disclosure of the nature of liability and the amount of the premium.

The Company has not otherwise, during or since the year, except to the extent permitted by law, indemnified or agreed to indemnify an officer or auditor of the company or of any related body corporate against a liability incurred by the officer or auditor.

**DIRECTORS' INTERESTS**

The Directors are entitled to place donations with the Company under the same terms as all other donors. Subject to this, since the end of the previous year, no Director of the Company has received, or become entitled to receive any benefit by reason of a contract made by the Company with the Director, or with a Company in which the Director has a substantial interest.

**DIRECTORS' MEETINGS**

The number of meetings attended by each of the Directors during the year are summarised as follows:

	Held	Attended
<b>G MILNER</b>	1	1
<b>P MASON</b>	-	-
<b>P LAMBOURNE</b>	1	1
<b>C WALDEN</b>	1	1

**DIRECTORS' BENEFITS**

Directors are not remunerated by APS Benevolent Foundation Ltd and do not receive any entitlements from the Company.

**NON-AUDIT SERVICES**

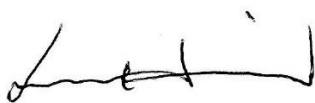
The Board of Directors is satisfied that the provision of non-audit services during the year is compatible with the general standard of independence for auditors imposed by s60-40 of the *Australian Charities and Not for Profits Commission Act 2012*. The Directors are satisfied that the services disclosed below did not compromise the external auditor's independence for the following reasons:

- all non-audit services are reviewed and approved by the audit committee prior to commencement to ensure they do not adversely affect the integrity and objectivity of the auditor; and
- the nature of the services provided do not compromise the general principles relating to auditor independence as set out in Code of Conduct APES 110 Code of Ethics for Professional Accountants issued by the Accounting Professional and Ethical Standards Board, including reviewing or auditing the auditor's work, acting in a management or decision-making capacity for the Company, acting as advocate for the Company or jointly sharing economic risks and rewards.

**AUDITOR'S INDEPENDENCE DECLARATION**

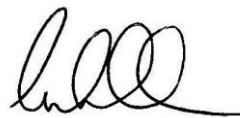
The auditor's independence declaration, as required under section 60-40 of the *Australian Charities and Not for Profits Commission Act 2012* is set out on page 4.

Signed in accordance with a resolution of the Board of Directors:



Chairman – G Milner

Dated this 16<sup>th</sup> day of October 2018.



Director – C Walden

**APS Benevolent Foundation Ltd**  
**ACN 162 613 952**

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**

<b>Income</b>	<b>Note</b>	<b>Year ended 30 June 2018</b>	<b>Year ended 30 June 2017</b>
		<b>\$</b>	<b>\$</b>
Donations received	2	157,177	218,990
Interest income	2	<u>37,765</u>	<u>31,443</u>
<b>Total income</b>		194,942	250,433
<b>Expenses</b>			
Bank and other charges		(212)	(349)
Donations Paid		<u>(243,018)</u>	<u>(73,562)</u>
<b>Total expenses</b>		<u>(243,230)</u>	<u>(73,911)</u>
Profit/(loss) before tax		<u>(48,288)</u>	<u>176,522</u>
Income tax revenue/(expense)		=	=
<b>Net profit/(loss) after tax</b>		<u>(48,288)</u>	<u>176,522</u>
<b>Total comprehensive income</b>		<u>(48,288)</u>	<u>176,522</u>

**STATEMENT OF FINANCIAL POSITION**

	<b>Note</b>	<b>at 30 June 2018</b>	<b>at 30 June 2017</b>
		<b>\$</b>	<b>\$</b>
<b>Current Assets</b>			
Cash and cash equivalents	3	<u>888,729</u>	<u>937,017</u>
<b>Total Current Assets</b>		888,729	937,017
<b>Net Assets</b>		<u>888,729</u>	<u>937,017</u>
<b>Equity</b>			
Retained Earnings		937,017	760,495
Current Year Earnings		<u>(48,288)</u>	<u>176,522</u>
<b>Total Equity</b>		<u>888,729</u>	<u>937,017</u>

These statements should be read in conjunction with the notes to the financial statements on pages 7 to 8.

**APS Benevolent Foundation Ltd**  
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**STATEMENT OF CHANGES IN EQUITY**

<b>For the year ended 30 June 2018</b>	<b>\$</b>
Balance at 1 July 2017	937,017
Profit/(Loss) for the period	<u>(48,288)</u>
Balance at 30 June 2018	888,729
<b>For the year ended 30 June 2017</b>	<b>\$</b>
Balance at 1 July 2016	760,495
Profit/(Loss) for the period	<u>176,522</u>
Balance at 30 June 2017	937,017

**STATEMENT OF CASH FLOWS**

	Note	Year ended 30 June 2018 \$	Year ended 30 June 2017 \$
<b>Operating activities</b>			
Donations Paid		(243,018)	(73,562)
Deposits from donors		157,177	218,990
Interest received		37,765	31,443
Interest/bank/other charges paid		<u>(212)</u>	<u>(349)</u>
Net cash provided by/(used in) operating activities	6	(48,288)	176,522
<b>Net change in cash and cash equivalents</b>		(48,288)	176,522
<b>Cash at the beginning of the financial year</b>		<u>937,017</u>	<u>760,495</u>
<b>Cash at the end of the financial year</b>		<u>888,729</u>	<u>937,017</u>

These statements should be read in conjunction with the notes to the financial statements on pages 7 to 8.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

### NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

#### General Information

APS Benevolent Foundation Ltd is a public Company limited by guarantee, incorporated and domiciled in Australia. The financial report is a special purpose financial report for the year ended 30 June 2018. The Directors have determined APS Benevolent Foundation Ltd is a non-reporting entity because there are no users dependent on general purpose financial statements. The financial report has been prepared for the purposes of complying with *Australian Charities and Not for Profits Commission Act 2012*. The directors have determined that the accounting policies adopted are appropriate to meet the needs of the members of the Company.

APS Benevolent Foundation is a not-for-profit entity for the purpose of preparing the financial statements.

This financial report is prepared for the purposes of the Trustee.

The prior period comparatives are for the year ended 30 June 2017.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### Basis of Preparation

These financial statements have been prepared in accordance with the recognition and measurement requirements specified by the Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') and the disclosure requirements of AASB 101 'Presentation of Financial Statements', AASB 107 'Statement of Cash Flows', AASB 108 'Accounting Policies, Changes in Accounting Estimates and Errors', AASB 1048 'Interpretation of Standards' and AASB 1054 'Australian Additional Disclosures', as appropriate for not-for-profit oriented entities.

The financial report has been prepared on an accruals basis and is based on historical costs. There are no significant assumptions or sources of estimates that have a potential to cause a material adjustment to the carrying amounts of assets or liabilities in the next year. The accounting policies set out below have been applied consistently to all periods presented in the financial statements.

#### New and amended standards adopted by the Company

The Company has adopted all the amendments to Australian Accounting Standards issued by the Australian Accounting Standards Board, which are relevant to and effective for the Company's financial statements for the annual period beginning 1 July 2016. None of the amendments have had a significant impact on the Company.

#### Significant Accounting Policies

##### a. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the balance sheet.

##### b. Revenue

Revenue is measured at the fair value of the consideration received.

Interest revenue is recognised on a proportional basis taking into account interest rates applicable to financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

##### c. Operating Expenses

Operating expenses are recognised in profit or loss upon utilisation of the service or at the date of their origin.

##### d. Goods and Services Tax (GST)

The Company adheres to the financial institutions framework of GST legislation.

##### e. Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**APS Benevolent Foundation Ltd**  
**ACN 162 613 952**

**f. Functional and presentation currency**

These financial statements are presented in Australian dollars which is the Foundation's functional currency.

**g. Income Taxes**

No provision for income tax has been raised as the company is exempt from income tax under Div 50 of the Income Tax Assessment Act 1997.

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018**

	<b>30 June 2018</b>	<b>30 June 2017</b>
	\$	\$
<b>NOTE 2 REVENUE</b>		
Donations received	157,177	218,990
Interest income	37,765	31,443
	<u>194,942</u>	<u>250,433</u>
<b>NOTE 3 CASH AND CASH EQUIVALENTS</b>		
Cash at bank	11,690	24,730
Term deposit	877,039	912,287
	<u>888,729</u>	<u>937,017</u>
<b>NOTE 4 AUDITOR'S REMUNERATION</b>		
Audit of financial statements	-	-

**NOTE 5 CONTINGENT LIABILITIES**

The Directors are not aware of any contingent liabilities that the Company needs to provide for.

**NOTE 6 CASH FLOW INFORMATION**

Reconciliation of cash flow from operations with profit after income tax

Profit after income tax	(48,288)	176,522
Net cash provided by operating activities	(48,288)	176,522

**NOTE 7 MEMBERS' LIABILITY**

The Company is limited by guarantee. If the Company is wound up, the constitution states that each member is required to contribute a maximum of \$5 each towards meeting any outstanding obligations of the Company. At 30 June 2018, the total amount that members of the Company are liable to contribute if the Company wound up is \$5 (2017: \$5).

**NOTE 8 EVENTS AFTER BALANCE SHEET DATE**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations, or the state of affairs of the Company in future financial years.

**NOTE 9 COMPANY DETAILS**

The registered office and principal place of business of the Company is:  
440 William Street  
West Melbourne VIC 3003





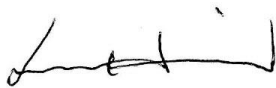
**DIRECTORS' DECLARATION**

The Directors have determined that the Company is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

In the opinion of the Directors of APS Benevolent Foundation Ltd:

1. The financial statements and notes of APS Benevolent Foundation Ltd are in accordance with the *Australian Charities and Not for Profits Commission Act 2012*, including:
  - (a) giving a true and fair view of its financial position as at 30 June 2018 and of its performance for the financial year ended on that date; and
  - (b) complying with Australian Accounting Standards (including Australian Accounting Interpretations) and the *Australian Charities and Not for Profits Commission Regulation 2013* and other mandatory professional reporting requirements; and
2. There are reasonable grounds to believe that APS Benevolent Foundation Ltd will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Directors.



Chairman – G Milner



Director – C Walden

Dated this 16th day of October 2018.